

Regional Elected Officials' Agreement  
Local Area - Region 3

This agreement is made and entered into by and between the Chief Local Elected Officials from the Counties of Adams, Allen, DeKalb, Grant, Huntington, LaGrange, Noble, Steuben, Wabash, Wells, Whitley and the City of Fort Wayne comprising Region 3, to set forth the procedures that shall govern the Regional Local Elected Officials and their responsibilities and actions pursuant to the provisions of the Workforce Innovation and Opportunity Act (WIOA), and all federal and state statutes, rules, and regulations promulgated thereunder.

**Duties and Responsibilities of the Regional Elected Officials**

The Regional Elected Officials represent their County and in the case of the city of Fort Wayne - the city, and are responsible for:

- Entering into a Regional Elected Official Agreement to establish responsibilities and actions as it pertains to the Workforce Innovation and Opportunities Act. The CEO's signature on the agreement is binding on the unit of local government, not on the individual CEO and the agreement continues to be in effect even if the CEO for that unit changes.;
- Appointing board members to the Workforce Development Board;
- Notifying the Local Elected Officials of the County about a vacancy on the Workforce Development Board that requires appointment;
- Selecting a Regional Chief Elected Official (RCEO) to act as a contact person for all CEO business and who shall sign all contracts/grant agreements not requiring the approval of all CEOs. Douglas Bauman shall serve as the RCEO of local area of Region 3;
- Serving as or designating the Fiscal Agent for WIOA Title I funds. The RCEO shall select the Fiscal Agent. Northeast Indiana Works, the local WDB, is designated the Fiscal Agent for the local area, Region 3;
- Assuming liability for misused or disallowed costs, which shall be proportionately assumed by the CEOs consistent with the proportion of misused or disallowed costs expended within their jurisdictions;
- Providing consultation to the state in identification of regions, including planning region(s);
- Commenting on the Unified State Plan;
- Approving the local budget developed by the Workforce Development Board (WDB);
- Agreeing with the Governor that the WDB may be designated or certified as the one-stop operator;
- Providing consultation to the state workforce development board in establishing objective criteria and procedures for use by the local WDB in assessing the effectiveness, physical and programmatic accessibility and continuous improvement of WorkOne centers and the WorkOne delivery system;
- Reaching agreement, with the local board and the WorkOne partners, on infrastructure funding;
- Providing consultation to the Governor for:
  - A reorganization plan in the event of local board decertification;
  - As state infrastructure funding mechanism;
  - Any activity to be funded by the Governor in the local area under WIOA Title 1;
  - Allocating the funds that are allotted to the state for youth activities and statewide workforce development activities and are not reserved under subsection(a)(1), in

accordance with paragraph (2) or (3); and (B) the funds that are allotted to the State for dislocated worker employment and training activities and statewide workforce investment activities under section 132(b)(2)(B) are not reserved under paragraph (1) or (2) of subsection (a), in accordance with paragraph (2);

- Working in conjunction with the local board and an entity designated by the state for provision of rapid response activities; and
- Along with the local board and the Governor, providing consultation to the Secretary concerning any activity to be funded by the Secretary in the local area under WIOA Title I.

In partnership with the local Workforce Development Board (WDB), the Regional Elected Officials shall

- Provide guidance to the WDB;
- Approve additional WorkOne partners;
- Develop a local plan;
- Approve the local budget developed by the WDB. The RCEO shall approve the local budget;
- Engage in a regional planning process if required;
- Conduct oversight with respect to the WorkOne delivery system in the local area;
- Negotiate performance accountability measures;
- Designate or certify WorkOne operators;
- Develop and enter into a memorandum of understanding with WorkOne partners; and
- Communicate updates and changes to the Local Elected Officials of the counties

#### **I. Duties and Responsibilities of the Regional Chief Elected Official (RCEO)**

The RCEO shall be responsible for interacting with the Regional Elected Officials on matters concerning the Workforce Development Board. The RCEO shall select the Fiscal Agent. The RCEO shall be authorized to act as a contact person for all Regional Elected Official business and to sign all contracts/grants not requiring full Regional Elected Officials' approval. Additionally, the RCEO will have the authority to sign all necessary documents representing the actions approved by the Regional Elected Officials. The RCEO attends all of the Workforce Development Board meetings and is responsible, along with the Workforce Development Board Chairperson, for updating the Regional Elected Officials on workforce development activities and issues for the Region. Douglas Bauman, Adams County Commissioner is appointed as the Regional Chief Elected Official for the Northeast Indiana Region 3.

#### **II. Selection of Fiscal Agent**

The Regional Elected Officials are responsible for selecting a Fiscal Agent to serve at their pleasure. The Fiscal Agent shall perform the duties as outlined in the Agreement between the Local Elected Officials and the Workforce Development Board and will abide by the provisions specified therein. The RCEO shall select/designate the Fiscal Agent. Northeast Indiana Works, the local WDB, shall serve as the Fiscal Agent in the local area, Region 3.

#### **III. Selection and Term of an Executive Council**

The Regional Elected Officials will operate as an Executive Council who will serve a two-year term. There is no limit on the number of consecutive or non-consecutive terms a Regional Elected Official may serve on the Council.

Any Regional Elected Official may designate, in writing, a proxy to act on his or her behalf at an Executive Council meeting. The designee shall be the Business Representative appointed to the Workforce Development Board by the LEOs of the County he or she represents. The designee may

also be a Local Elected Official from the County he or she represents. Proxies and votes will be recorded and made part of the permanent file.

The Regional Chief Elected Official will be selected by the members of the Executive Council and will serve a two-year term. There is no limit on the number of consecutive or non-consecutive terms the CEO may serve.

**IV. Frequency of Executive Council Meetings**

The Executive Council will meet as needed to perform the duties as outline above. There is no limit to the number of times the Executive Council may meet to address the issues brought to their attention.

**V. Other Responsibilities**

As their schedules permit, Regional Elected Officials are encouraged to attend Workforce Development Board meetings, and meet with their Board representatives and the Workforce Development Board Chair for updates on the progress and actions in improving workforce development for the employers and citizens of their community.

Regional Elected Officials may request, individually or collectively, information from the Workforce Development Board and may request such information to be delivered in person and or in writing.

**VI. Authority to Act**

Each Regional Elected Official signing on behalf of a given county or city has the authority to act. Hence, this Agreement is signed by only one Elected Official from his or her county and the Mayor of the City of Fort Wayne.

A Regional Elected Official may determine the need to utilize a proxy on his or her behalf. The proxy shall be the Business Representative appointed by the RCEO of the County he or she represents.

**VII. Amendments to the Agreement**

The Regional Elected Officials shall amend this agreement through a majority vote of the Regional Elected Official body. No proxy voting is allowed for amendments to the agreement.

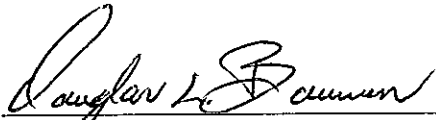
**VIII. Counterparts**

This Agreement may be executed in separate counterparts, each of which when so executed shall be an original, but all such counterparts shall together constitute but one of the same instrument.

**IX. Period of Agreement**

The period of this Agreement shall be from April 1, 2019 through March 31, 2022.

X. Signatures



Douglas Bauman  
Commissioner, Adams County  
Regional Chief Elected Official  
313 W Jefferson St  
Decatur, IN 46733

Date 4-23-2019

\_\_\_\_\_  
Nelson Peters  
Commissioner, Allen County  
Citizens Square, Suite 410  
200 E Berry St  
Fort Wayne, IN 46802

Date \_\_\_\_\_

\_\_\_\_\_  
The Honorable Mayor Tom Henry  
City of Fort Wayne  
Citizens Square  
200 E Berry St  
Fort Wayne, IN 46802

Date \_\_\_\_\_

\_\_\_\_\_  
Donald Grogg  
Commissioner, DeKalb County  
100 S Main St  
Courthouse  
Auburn, IN 46706

Date \_\_\_\_\_

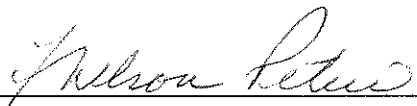
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Mike Burton  
Commissioner, Grant County  
Grant County Commissioners  
401 S Adams St  
Marion, IN 46953

Date \_\_\_\_\_

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200 E Berry St  
Fort Wayne, IN 46802

Date 4-30-19

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The Honorable Mayor Tom Henry  
City of Fort Wayne  
Citizens Square  
200 E Berry St  
Fort Wayne, IN 46802

Date \_\_\_\_\_

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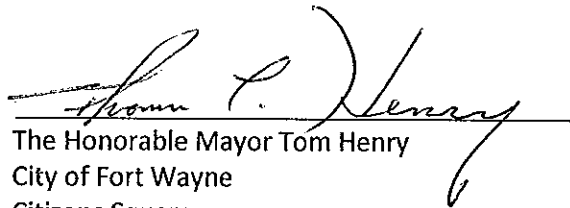
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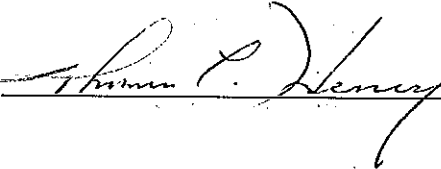
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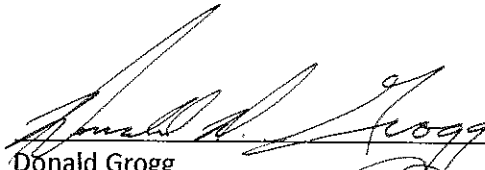
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Courthouse  
Auburn, IN 46706

Date 5.13.19

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Grant County Commissioners  
401 S Adams St  
Marion, IN 46953

Date \_\_\_\_\_

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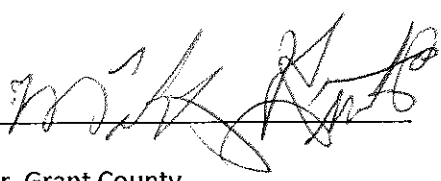
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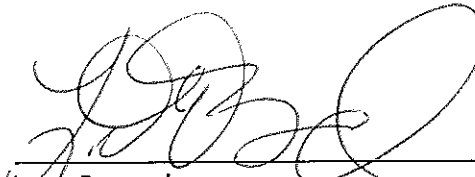
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Mike Burton  
Commissioner, Grant County  
Grant County Commissioners  
401 S Adams St  
Marion, IN 46953



Date 5-6-2019



  
\_\_\_\_\_  
Larry Buzzard  
Commissioner, Huntington County  
201 N. Jefferson St  
Huntington, IN 46750

Date 4-29-19

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Larry Miller  
Commissioner, LaGrange County  
LaGrange County Annex Building  
114 W Michigan St  
LaGrange, IN 46761

Date \_\_\_\_\_

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Gary Leatherman  
Commissioner, Noble County  
Noble County Courthouse  
101 N. Orange St  
Albion, IN 46701

Date \_\_\_\_\_

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Lynne Lichty  
Commissioner, Steuben County  
Steuben County Commissioners  
317 S Wayne St Ste 2H  
Angola, IN 46703  
260-668-1000 Ext 1224

Date \_\_\_\_\_

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Barry Eppley  
Commissioner, Wabash County  
1870 W 400 S  
Wabash, IN 46992

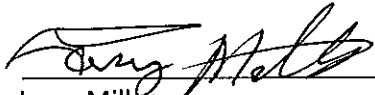
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Kevin Woodward  
Commissioner, Wells County  
115 N Tracy Street  
Markle, IN 46770

Date \_\_\_\_\_

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Larry Buzzard  
Commissioner, Huntington County  
201 N. Jefferson St  
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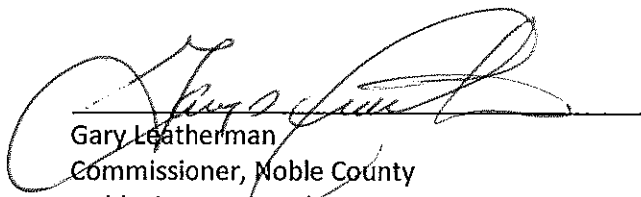
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Gary Leatherman  
Commissioner, Noble County  
Noble County Courthouse  
101 N. Orange St  
Albion, IN 46701

Date May 13, 2019

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Commissioner, Steuben County  
Steuben County Commissioners  
317 S Wayne St Ste 2H  
Angola, IN 46703  
260-668-1000 Ext 1224

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Barry Eppley  
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1870 W 400 S  
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Larry Buzzard  
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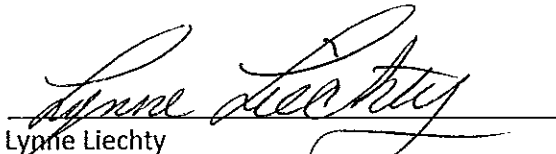
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Gary Leatherman  
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Lynne Liechty  
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Date 4-25-19

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Barry Eppley  
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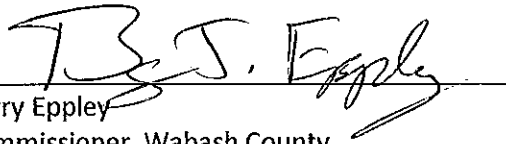
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Barry Eppley  
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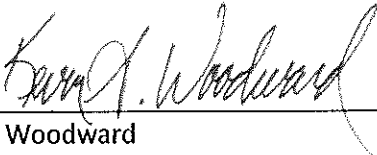
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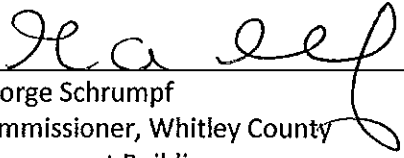
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Date \_\_\_\_\_

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Kevin Woodward  
Commissioner, Wells County  
115 N Tracy Street  
Markle, IN 46770

Date 04-29-2019

  
\_\_\_\_\_  
George Schrupf  
Commissioner, Whitley County  
Government Building  
220 West Van Buren St  
Columbia City, IN 46725

Date 5/6/19